



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan
October 2023 - January 2024
Supplement

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 14 September 2023

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Kate Gregory</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Inequalities <i>Councillor Michael O'Connor</i>	Public Health; Covid Renewal; Voluntary Sector; Inequalities

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NEW ITEMS

Cabinet Member for Highway Management

12 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Procurement of Real Time Passenger Information Service <i>(Ref: 2023/270)</i></p> <p>The existing Real Time information system comes ends in late 2023 and Officers seek approval to enter into a new contract (valued at £1.5m over 5 years) and seeks delegated authority to proceed.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(12 October 2023)</i>	Yes - Affects more than one division and revenue expenditure > £500,000	None	N/A		Cabinet Member for Highway Management	Keith Stenning, Head of Service - Network Management Tel: 07584 581214	Corporate Director Environment & Place

Cabinet Member for Finance

17 October 2023

Item to be considered	Decision Maker	Key Decision	Exempt Information	Consultation	Reason for Amendment	Cabinet Member	Contact Officer	Report by
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		(yes/no)			(if any)			
<p>Wheatley Park School, Holton, Oxfordshire <i>(Ref: 2023/271)</i></p> <p>Granting of a right of way over land at Wheatley Park School, Holton, Oxfordshire to Oxford Brookes University and their successors in title.</p>	<p>Delegated Decisions by Cabinet Member for Finance <i>(17 October 2023)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Michael Smedley, Head of Estates, Assets and Investment</p>	<p>Executive Director People Transformation & Performance</p>

Cabinet Member for Travel & Development Strategy

12 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>North Oxford Corridor (NOC) – Kidlington Roundabout Contracts <i>(Ref: 2023/274)</i></p> <p>This report seeks to ensure authority is in place to enter into all forthcoming contracts and other such agreements for the NOC 1b – Kidlington</p>	<p>Delegated Decisions by Cabinet Member for Travel & Development Strategy <i>(12 October 2023)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Travel & Development Strategy</p>	<p>Aron Wisdom, Programme Lead (HIF1) Tel: 07776 244856</p>	<p>Corporate Director Environment & Place</p>

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Roundabout.								
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PART DEFERRALS

Cabinet Member for Highway Management

12 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Bicester - A4095 / B4100 Banbury Road roundabout improvements - proposed 30mph speed limit and raised side road entry treatment at Fringford Road <i>(Ref: 2023/153)</i></p> <p>A decision is required on a proposed improvement of the A4095 / B4100 Banbury Road roundabout including also the adjacent junction with Fringford Road.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(12 October 2023)</i>	Yes - Affects more than one division and Capital Expenditure >£1m	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: most of the recommendations were deferred at the September meeting,	Cabinet Member for Highway Management	Mohamed Gulamhussein, Project Manager	Corporate Director Environment & Place
<p>Chesterton - Little Chesterton - proposed prohibition of motor vehicles (part deferred)</p>	Delegated Decisions by Cabinet Member for	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel:	Corporate Director Environment & Place

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<p>from September) <i>(Ref: 2023/273)</i></p> <p>A decision is sought on a proposed prohibition of motor vehicles.</p>	<p>Highway Management (12 October 2023)</p>						<p>07393 001045</p>	
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TRANSFERRED FROM CABINET TO CABINET MEMBER DECISIONS

Cabinet Member for Climate Change Delivery & Environment

12 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Local EV Infrastructure (LEVI) funding proposal for Oxfordshire <i>(Ref: 2023/135)</i></p> <p>Approval of Oxfordshire proposal for LEVI Capital Fund ahead of submission to Office for Zero Emissions Vehicles (OZEV).</p>	<p>Delegated Decisions by Cabinet Member for Climate Change Delivery & Environment (12 October 2023)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 19/09/2023 to 17/10/2023. Reason: further work required.</p> <p>Decision maker Cabinet changed to Delegated Decisions by Cabinet Member for Climate Change Delivery & Environment. Reason: to help reduce a heavy</p>	<p>Cabinet Member for Climate Change Delivery & Environment</p>	<p>Elizabeth Bohun, Lead Technologist EV Integration Tel: 07774 335687, Jenny Figueiredo, Lead Technologist EV Intergration, Paul Gambrell, Team Leader EV Intergration</p>	<p>Corporate Director Environment & Place</p>

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Cabinet Member for Highway Management

12 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Procurement of an additional Traffic Signals - supply and maintenance contract to support Bus Service Improvement Plan (BSIP) <i>(Ref: 2023/245)</i></p> <p>Approve the procurement of an additional contract for Traffic Signals to support BSIP activity</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(12 October 2023)</i>	Yes - Capital Expenditure >£1m	None	N/A	Decision maker Cabinet changed to Delegated Decisions by Cabinet Member for Highway Management. Reason: to help to reduce a heavy Cabinet agenda.	Cabinet Member for Highway Management	Keith Stenning, Head of Service - Network Management Tel: 07584 581214	Corporate Director Environment & Place